

## COVID-19 Transportation Protocol

COVID-19 Transportation Safety precautionary procedures for emergency surgery/doctor appointments.

Transportation will be approved on a limited basis only for extremely necessary trips. Our staff and volunteers will follow the CDC screening tool precautions as follows:

When planning to provide transportation, the transportation coordinator or CM staff: Contacts the neighbor by phone in advance and postpones transportation if neighbor answers yes to any of the following questions:

1. Are you exhibiting any flu or cold-like symptoms?
2. Have you or any close friends or family traveled outside of the country in the last 30 days? Have you traveled or had visitors from the East or West coast in the last 2 weeks?
3. Any known close contact with a lab-confirmed COVID-19 positive patient(s)?
4. Are you showing signs of fever (what is your temperature? If no thermometer, are you feeling warm?)
5. Do you have the chills, shortness of breath, or dry cough (other than your normal pattern)?

If neighbor answers yes to questions 1, 4, and 5 then neighbor should contact their healthcare professional for direction.

Staff or Transportation Coordinator to provide data required on the attached form. The VerdeCares company vehicle to be used for all assigned transportations. The vehicle is to be disinfected after each trip by transportation coordinator or trained designee.

The volunteer transportation driver is required to wear gloves and mask. Before and after a transportation, use hand sanitizer or wash your hands. Once you've sanitized your hands, please do not touch your face during the time it takes you to get gloves on. During the trip refrain from all personal contact and keep a distance of six feet at all times if possible.

The neighbor being transported to sit in back on the passenger side, keeping the further distance between each. Neighbor passenger is required to wear gloves and mask. Drop the neighbor at the destination entrance, remain in vehicle, pick up at entrance after the appointment to return home.

We can and will get through this virus together by staying CALM and SAFE.

Resources: Identify concerns (Reference COVID-19 info is CDC website:  
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>  
2-1-1 Community Information/Referral Services and COVID-19 Hotline: 1-844-542-8201

## COVID-19 Precautionary Transportation Request Form

Date Requested: \_\_\_\_\_

Person Requesting Transport: \_\_\_\_\_ Phone \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ Appointment Time: \_\_\_\_\_

Appointment Duration: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Appointment Location: \_\_\_\_\_

Doctor's Name: \_\_\_\_\_ Location Phone \_\_\_\_\_

Reason for Appointment: \_\_\_\_\_

Emergency contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Relationship \_\_\_\_\_

### Note to Volunteer and Neighbor:

Our neighbor and volunteer should be notified and agree to the precautionary procedures and the providing of information prior to scheduled trip as follows:

Volunteer transportation driver is required to wear gloves and mask. Before and after a transportation, use hand sanitizer or wash your hands. Once you've sanitized your hands, please do not touch your face during the time it takes you to get gloves on. During the trip refrain from all personal contact and keep a distance of six feet at all times if possible.

Neighbor being transported is to sit in back on the passenger side, this way there is a further distance between them. Neighbor passenger is required to wear gloves and mask. Drop the neighbor at the destination entrance, remain in vehicle, pick up at entrance after the appointment to return home.